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"Commitment to lesson planning"

APSTRACT: PLANNING

➢ In the realization of this study will be a combination between literature, the real situation in the field and our experience of many years.
➢ There will appear an execution planning, the role and duties.
➢ The study focused on planning assumptions established and verified.
➢ Do discussed and proven practices studied ...
➢ Do measured perceptions, attitudes and opinions about planning for people with disabilities …
➢ Interest groups and benefit plans, comprehensive integration.

INTRODUCTION:

1. Listing of development priorities
2. First class work
3. Adjustment of individual plans.
4. Determination on the subject, the class structure.
5. Sequencing of learning objectives
6. Determination of development strategies
7. Motivation
8. Implementation of contents
9. Activities for each stage of the class
10. Analysis of the process
11. Self-work

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DEDICATION FOR PLANNING CLASS

Abstract

Semantic foundations in education planning should specify the level of psycho-analytical planning of a systematic approach to planning interventions, which mainly serves to put the diagnosis of the current state access by fixed targets and identification of early intervention strategies at the scene F . E . (Successes , weaknesses , opportunities , threats) to analyze the internal situation , psycho –pedagogical – didactic , socio – economic , technological , a community , but also - a method that estimates the external environment , including the impact of other organizational activities of knitting various educational learning environment in the country of operation - As report " cause and effect " - as a practical tool to analyze problems and to plan effectively achieve development goals ; method of logical approaches and planning tools to create links reciprocal action between " top down " and " bottom up " in the management and monitoring of projects and specific tasks of the educational spectrum.

Entry

Listing priorities for development

With all the experience gained in terms of teaching , teachers always need to deepen the implementation of techniques and methods of teaching science . Teaching plan is a key factor in a quality school .

It is considered successful when the teacher / professional quality here but fails to connect students with the world of teaching matter , temperament and opinion to create interest in a class by getting involved in various activities , using previous knowledge , comparative and collaborative approach .

To be successful teaching , teacher / wife should schedule them all . In fact , the success of his / her will only led to good planning . The more time spent on preparation and development planning and organization of the teaching process , the greater are the chances for successful work and the quality of teaching and learning . Good planning is 50 % of the work performed .

Planning is still not a good point of Education in Kosovo , modern methods of participatory planning with an interest in learning process , which included the strategic development plan of key sectors using modern tools for proper planning and participatory approach positive . Advanced techniques and approaches used in school-based development planning , commune or municipality , but the results differ planning focusing on planning , execution time , this approach that remains to be desired .

 The choice of tools is based on previous experience and policymakers also are considering restrictions as to the use of technology skills , linguistic constraints of nature and time .

 These articles should be taken in such a way that it can be used as a reference by planners , but also for purposes of consultation .

Planning work should contain basic information and enforced in accordance with the community , district or region mentality .

Preparation

Determination :
o Teaching Unit
o Structure of class ... eg ERR , PNP , Step by Step , Traditional etc. .
Objectives :
Determine strategies for classroom development .
Sources :
o Use of time
what to do
which should be supported
how to solveproblems
for how long)

The teachers work at home

Methods and techniques of teaching learning represent standard procedure , used by teachers in collaboration with the students for the presentation and development of materials , learning activities , in order to achieve the objectives Educational .

Careful preparation of the teacher before class is an important condition for successful learning . Of the annual plan he takes the next unit prepares teaching and its development , which elaborates on teaching time .

Once the unit content of teaching and educational purpose , the teacher sets appropriate targets and depth of subject teaching . What volume of a lesson to take and at what depth depends on the age and character of school pupils .

The teacher , after having set objectives , scope , educational purpose , educational and functional that class , choose tools and teaching methods being appointed forms of work and lesson structure .

Often the use of learning depends on the definition of teaching methods , forms of work from which can be determined in the process of planning the lesson ramp .

Individual Education Plan (P i)

Registration and education of children with disabilities is an inalienable right to select the nearest school and that regular schools can not refuse if you choose to enroll your child in school nearest to your residence .

All schools are required to provide support and adjustability for additional needs , individual persons with disabilities.

MEST , should provide adequate instruction in cases when students are in regular schools by providing adequate legal teaching with teaching assistant .

Teaching Assistant provides additional help and support for children and students in accordance with their individual needs , assisting teachers , educators and support staff to improve their work with children and students who need additional support , educational .. .

If individualizes for individual measures do not provide sufficient results , schools should begin preparing individual education plan . Individual Education Plan is a written document that

contains the purpose of educational activities and the needed additional support to achieve - what is it that a child needs to learn in the future , as well as actions to bring those changes - what is it , what exactly will work with the child , etc. . Those responsible will provide professional accurate proofs , precisely to the individual and provide professional support for the child , sharing time for all subjects , the individual educational needs of fixed and mobile social and extracurricular activities ...

Additional support

To begin with PI modified program means that the child will be revised learning outcomes - ie . that will change the content of what a child learns in school . This means that they will become necessary adjustments , ways and methods , testing methods , adapting premises , adapting curricula and textbooks in school curricula hormone ....

Rules - During the first year of achievements will be measured at least once a month , then three months , and in subsequent years , at least once in six months ...

Mandatory members of the team are :

o Teacher / lo,
o Support Professional Associations
o parent
o The Guardian ,
o Social worker
o Psychologist
o readership
o doctor
o School Departments

Additional educational support for children whose parents did not give consent for the development of PI is important that parents / guardians to work with the school to ensure the child a quality education ...

The importance of PI (Individual Plan) At no point is this work that will " label " child , but a way to provide support for them and enable them to learn and achieve faster ...

Individualized mode After the period of progress from the group of experts at national level will be verified and advances in positive cases students will return to the basics prior to their former class mobile support , and negative cases, additional plans will be prepared , will continue to work in regular schools with regular teachers and assistant profiled individual needs but not in a way that only assistant in the quality of life to help students with disabilities , but it will be undetected his work , he will occasionally work with other students in order FNV (children with special needs) do not feel discriminated against ...

Who Will Develop - Teaching Students with disabilities and other special needs will be taught by teachers of the same class as other friends . In-service training should be conducted regularly to enable VET teachers (Professional Educational Achievement) to gain the skills needed to cope with the expected range of disabilities and difficulties which will have students in their classes .

For example , vocational teachers : Hairdresser will not have blind students or students with cerebral palsy but may have deaf students or students with limited abilities hidden .

Teachers VET (Vocational Educational Achievement) is not expected to become a specialist about disabilities and special needs but must make preparations in order to be sure that in case of need will be available to them any specialized information , resources and equipment for teaching .

Objectives :

learning objectives and short-term goals are more concrete than educational purposes . They are expected to demonstrate the product as a result of student learning . Learning objectives formulated under the context of educational goals , but with a view to specify them . Educational Objectives are the foundation upon which the action plan .. They are the basis for decisions related to teaching content , teaching methods , the use of teaching aids , with evaluation . .

Components or elements of the target

ACTION: The student describes an activity which is distinguished by a behavior that can be observed . Eg run

CONDITIONS : shows the condition in which it is desired behavior . Eg 50 meters

CRITERIA : it shows the final level of activity that makes the student entry criteria which will serve us to evaluate the results , the development of students . Eg For 50 seconds . (To run 50 meters for 50 seconds)

All work of teachers is based on his professional preparation and sources will focus on teaching material selection . In our schools under the guidance of MEST is allowed and working with alternative text so the main burden of that text selection for teaching a lesson topic is itself determined by the teacher in cooperation with professional assets (departments) , parents are not ignoring the relevant structures the school (pedagogue , psychologist , social worker , doctor, etc.) .

Determine strategies for development

Need to extract different strategies for solving tasks right orients the view that there is no instructional strategies in response to the legalization of all concepts , skills and processes . Some of the best strategies are presented for research , some for cooperative work , some require more explanation or demonstration of in some cases the practice is necessary . Thus , there is no perfect strategy , there is a way that is good for all students , but when teachers use various strategies students can achieve results . Therefore the teacher should choose different strategies for different purposes .

With well chosen strategy enables students to visualize and adapt to any theme or concept . Also , it is important that students deeply acquainted with different content with more than one appearance .

No concrete road and safe , which defines the learning procedure which must be followed . The teacher selects , develops , presents , try , modifies the arguments in order to help students learn . Using different strategies of teaching and learning , the teacher allows the students' responses to guide instruction, to build content .

The need to use different strategies of teaching and learning comes from contemporary society , as confrontation positive communication between people of different ethnicities .

Practice teaching force spontaneous attitudes , behaviors through practice activities strategy which , in addition to cognitive skills , develop their social skills . By promoting the idea of social responsibility , teachers will create conditions for students as p.sh :

To feel empathy , feelings of apstrakohen from simple and personal way of thinking and can survive with foreign experiences and ideas . This feeling stimulated through cooperative learning techniques ;

This feeling becomes aware if the value in community activities and contribute to the general good . This is achieved if students are allowed to participate in the class structure , if their thinking is respected and if they have the opportunity for choice in learning ...

Motivation

Motivation is a very important factor in the learning process . Motivation can be considered strongly encourages students stimulus for action .

Man is a being complex . Instructional time despite academic and scientific approach should be , should not set aside the human relationships between students and teachers , taking into account their needs psychological and sociological .

Motivation is divided into two groups as :

    Internal Motivation

    External Motivation

Internal motivation is determined by the behavior of students and their needs .

On the other external motivation is determined by the class environment , the strategy of the other teachers .

Various stimulation techniques to obtain and keep the attention of students can be as

o The use of gestures ;

o Excessive focus and emphasis on the issue in question ;

o use of breaks ;

o The use of different types of interaction ;

o movement of teachers , etc. .

Implementation of contents

Prepare teaching work, and more important in the organization of the teaching . Depending on how the preparatory work will take place , as will be developed following trends . Success depends on what approach is coming from teachers .

It is important to note that this performance made possible through the continued preparation for the implementation of the next trends, and therefore can rightfully call preparatory performance .

Activities

Start learning lasts long enough to develop students' curiosity about what will be taught . The teacher prepares the students to acquire innovations . At first it spontaneously taking examples from life by connecting with new matter , does promote feelings and emotions , creates an

atmosphere for teaching jobs and promotes interest in new knowledge , putting student learning first problem as factor important teaching work .

Entry must work to create an atmosphere , there is a trend under which there is not many , it is the presentation of the purpose of learning , which occurs after the creation of the atmosphere of work and expansion of communication .

The purpose of the introductory stage enabled the full involvement of students in learning , increases the level of productivity , efficiency develops independent , etc. .

Development of matter - is significant progress in teaching , which starts from the preparation stage and includes the central part of it , realizes the educational content of educational , teaching work in shaping the methodological point of view Whereby students acquire new knowledge .

Exercises - In exercises in learning to understand the formation of skills acquisition technique of performing any action . The exercises are intended to " enable the student to successfully perform related activities .

In the Dictionary of Pedagogy , repetition is the return of the material used , deliberate ngulitjeje , deepening , expansion and systematization of knowledge , skills and habits of students .

Mental tasks that teachers should know foci during processing are :

1 . Repeating as hardening of memory , forgetting that helps student

2 . Comparing situations , qualities , skills helps the effectiveness of similarities between comparative issues .

3 . Applying skills in situations concrete after receiving information values .

4 . Positive and negative analysis through discussion and debates on various topics .

5 . Suitability Assessment through creative writing as a positive influencing decision making .

6 . Establish clear reflections based on information on budgeting for proper expenditure of achieving a goal , etc. .

Homework , homework performance of students is very important to organize teaching work . They are an integral part of the teaching , that means continuing started teaching duties in school and complete their home .

The value of household tasks , according Dr. Nijazi Zylfiu is twofold :

1 . Education (student prepares and enables to work independently in the acquisition , consolidation and dissemination of knowledge)

2 . Education (skills to create systematic work , planning and time commitments , increasing the level of responsibility and obligations to prepare for self-assessment activities) .

Analysis of the process

In order that the work of each teacher to be in compliance with the rules and also in accordance with school curricula teacher should make the job analysis and job performance of each class . Will be as meaningful :

o The learning objectives were achieved
o How do students react ?
o How was attractive job ?
o To what form focused on group work ?

o A successful was the class ?

o What would you change next time ?

These and other details should be reviewed in writing by applying the measuring unit eg What can you do differently as a result of student learning at last ?

Self - is the process during which the institution , school , teacher , student gather information for themselves and make their own judgment whether values for teachers or students . This student assessment performed by comparing its results with the results of other students , or by choosing different evaluation techniques . Through self- learners have the opportunity to set goals about learning to appreciate themselves , their achievement . Self evaluation based on the criteria , it creates the basis for motivated , valued and further improve the learning achievements of students .

The difference between the terms " measurement " and " evaluation ." These two notions are not the same . Their incorrect use can lead to incorrect conclusions . Measurement and evaluation are an integral and vital activity of contemporary schools . When we measure something in education , then describe it in front putting something comparable . And when we appreciate something , then we consider the values. So , evaluation means setting a value judgment , quantitative and qualitative , based on measurements . This means that the assessment as a concept is broader than measuring and comprises the measurement .

Practical phases of the evaluation process . Evaluation Standards

According to Daniel Steffebeam , head of the Joint Committee on Standards for Educational Evaluation , 30 standard defined divided into four major groups :

• standard - benefit assessment serves the practical needs

• standard option - realistic and sober assessment

• correctness standard - legal and technical character

• standard of accuracy - and enriches appeared technically adequate information .

February assessment standards are : utility , opportunity , fairness , accuracy .

Ordering can also be different. And finally we must understand that :

Rating no end . The assessment is cyclical . The assessment is a reflection of the results .

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